

TOWN OF BURRILLVILLE

BUDGET BOARD

REGULAR MEETING of the Burrillville Budget Board held Thursday, February 17, 2005 at 7:00 P.M. in the Burrillville Town Hall, Council Chambers, 105 Main Street, Harrisville, RI.

MEMBERS PRESENT: Arthur R. Hurley, Chairperson; Brigitte A. Buxton, Vice Chairperson; Mark S. Brizard, Secretary; Michael P. Molloy, Member and Matthew R. Trimble, Member.

EX OFFICIO MEMBER: John P. Mainville, Finance Director

Arthur R. Hurley, Chairperson, called the meeting to order at 7:00 P.M.

APPROVAL OF MINUTES:

A motion was made by Trimble and seconded by Buxton to approve the minutes from the February 3, 2005 meeting. With no further discussion, Hurley, Buxton, Trimble and Molloy voted in favor; Brizard abstained as he was absent from the 2/3/05 meeting.

A motion was made by Brizard and seconded by Molloy to approve the minutes from the February 10, 2005 meeting. With no further discussion, Hurley, Brizard, Molloy and Trimble voted in favor;

Buxton abstained as she was absent from the 2/10/05 meeting.

INTERVIEWS:

1. Michael C. Wood, Burrillville Town Manager

Brizard questioned Wood about adding a staff position in the Planning Department. Wood acknowledged that the Department needs help. Currently they are not able to take full advantage of grant monies that may be available to the town simply because of a lack of manpower to research and write the grant requests. Wood recognized that the work of the Redevelopment Agency eventually brings tax revenue to the town, but the workload is overwhelming for the small staff of the Planning Office. He offered the possibility of using CIP funds to pay a consultant to help with much of the work that needs to be done. By using a consultant, the Planning office may then be able to utilize a part-time clerical person to meet its staffing needs in the office. Wood also added that the Planning Department needs a new Economic Development video as the one currently used is outdated. He suggested using \$5,000 from the CIP Budget for this purpose.

Wood was also questioned about the financial impact of the Tax Assessor's plan to switch to an annual revaluation program. While

Wood agreed with the Assessor that the annual revaluations would help to keep the tax values closer to market values, Wood stated that it was speculative as to whether the plan will save money for the town as it requires consistent in-house expertise. We currently have the expertise in-house to operate the program but Wood is concerned that if turnover should occur with the staff in the Assessor's office the program could be compromised and could then be costly to outsource.

With regard to the additional administrative aide position requested by the Police Department, Wood did not recognize the necessity for adding this position at this time.

Wood stated that he hoped the School Department would work together with the Town to change the current health care plan. He is confident that if a cooperative effort is made there will be significant health care savings for both the Town and the School Department.

CIP BUDGET:

1. Planning Department

A motion was made by Brizard and seconded by Buxton to recommend \$50,000 be appropriated in the CIP Budget for an economic development video (\$5,000) and for consultant costs to help the Planning Department (\$45,000) for the 2005-2006 fiscal year.

With no further discussion the vote in favor was unanimous.

SPECIAL APPROPRIATIONS:

1. BOSAP

A motion was made by Brizard and seconded by Molloy to recommend a \$10,000 appropriation for BOSAP for the 2005-2006 fiscal year. With no further discussion the vote in favor was unanimous.

MUNICIPAL OPERATING BUDGET:

1. Elected Officials

A motion was made by Trimble and seconded by Brizard to recommend a \$24,400 appropriation for the 2005-2006 fiscal year. With no further discussion the vote in favor was unanimous.

2. Town Manager's Office

A motion was made by Trimble and seconded by Brizard to recommend a \$175,525 appropriation for the 2005-2006 fiscal year. With no further discussion the vote in favor was unanimous.

3. Professional Services

A motion was made by Brizard and seconded by Molloy to recommend a \$172,550 appropriation for the 2005-2006 fiscal year. With no further discussion the vote in favor was unanimous.

4. Town Clerk

A motion was made by Trimble and seconded by Buxton to recommend a \$212,000 appropriation for the 2005-2006 fiscal year. With no further discussion the vote in favor was unanimous.

5. Board of Canvassers

A motion was made by Buxton and seconded by Brizard to recommend a \$46,779 appropriation for the 2005-2006 fiscal year. With no further discussion the vote in favor was unanimous.

6. Treasurer

A motion was made by Trimble and seconded by Brizard to

recommend a \$243,630 appropriation for the 2005-2006 fiscal year. With no further discussion the vote in favor was unanimous.

7. Tax Collector

A motion was made by Molloy and seconded by Trimble to recommend a \$125,110 appropriation for the 2005-2006 fiscal year. With no further discussion the vote in favor was unanimous.

ADJOURNMENT:

A motion was made by Trimble and seconded by Buxton to adjourn the meeting at 8:47 PM. With no further discussion the vote in favor was unanimous.

Information relating to the meeting is on file with the record of the

minutes in the office of the Town Clerk.

Recorded by_____

Monica L. Riffle, Administrative Assistant

Approved by_____

Mark S. Brizard, Secretary

Date Approved _____